

# Elias Motsoaledi Local Municipality



P.O. Box 48  
Groblersdal, 0470  
Cnr 2<sup>nd</sup> Avenue  
Grobler and Barlow Street

Phone: (013) 262 3056/7/8/9  
Fax: (013) 262 2547 / 2886 / 2893

**Our Ref:**  
**Ons Verw:** 8/1/1

**Correspond with the Municipal Manager**  
**Korrespondeer met die Munisipale Bestuurder**

## INVITATION TO BID / TENDER:

These are subject to the PPPFA as amended and the Preferential Procurement Regulations 2017 and the General Conditions of Contract and, if applicable, to any special conditions of contract. The 80/20 points system will be used for Bids below R 50,000,000.00 and 90/10 for Bids above R50,000,000.00.

Tender Number	Description	Requirements	Compulsory Briefing Session	Non-Refundable Bid Document Fee	Closing Date and Time
EMLM 12/2019	SHORT TERM INSURANCE SERVICES AND RISK MANAGEMENT FOR A PERIOD OF 36 MONTHS (AS AND WHEN REQUIRED) (RE-ADVERT)	REGISTRATION WITH FSB, FIA,IRMSA AND IODSA	Friday: 23 AUGUST 2019 @ 10h00 COMMITTEE ROOM	R1,500.00	Monday: 16 September 2019 @ 11H00

The functionality criteria (as part of quality) and maximum score in respect of each of the sub criteria are as follows:

Functionality Criteria	Maximum Number of Points
Financial Capability	10
Technical Capability	30
Claim administration system	10
Risk Management	15
Presentation	25
Social responsibility	10
<b>Maximum possible score for functionality</b>	<b>100</b>

**Tenderers must meet the minimum of 70 points on functionality to be considered for further evaluation.**

Terms of reference shall be available for free at [www.etenders.gov.za](http://www.etenders.gov.za) from the 16 August 2019 @ 10:00am or collected at 02 Grobler Avenue Groblersdal at the cost indicated above.

For any related enquiries to procurement of Terms of reference, please contact Jacques Mateya @ Tel: 013 262 3056, Finance Department.

The council reserves the right to accept either the whole or part of any Bid, or not to appoint at all. Faxes or e-mail is not acceptable.

Tenders will be received as per the dates stated above and must be enclosed in a sealed envelope, bearing the applicable Tender heading, and Tender number, as well as the closing time and due date, and must be placed in the TENDER BOX at main Municipal Building at 02 Grobler Avenue Groblersdal, in which bids will be opened at the time indicated in public.

  
**M.M KGWALE**  
**ACTING MUNICIPAL MANAGER**

2019/08/14  
**DATE**